



AGensi PEKERJAAN MAIDPRO SDN. BHD.

ZP-02-03A, Zest Point, Lebuhraya Bukit Jalil, BK9, Bandar Kinrara, 47180 Puchong, Selangor

Tel : 03-8080 8499 JTKSM 322B

BIO DATA

PERSONAL DATA		CODE	2025 - 683
Complete Name	MERCEDITA ANDUAGA		
Age	38		
Date of Birth	15-Sep-87		
Nationality	FILIPINO		
Religion	ROMAN CATHOLIC		
Education level	COLLEGE LEVEL		
Mobile No.			
Complete House Address	BRGY. 6, DEL PILAR ST., MAMBURAO, OCCIDENTAL MINDORO		
Height(cm) & Weight (kg)	5'2 67 KG		
Passport No & Date of Expiry	P3839972B NOVEMBER 19, 2029		
Marital Status	SINGLE	No of children/Age	2 DAUGHTERS (15,11)

FAMILY BACKGROUND 家庭背景

Name of Husband / Live in Partner	NONE	Husband/ Partner's Occupation	NA
No of Bro/Sis&Age	2 BROTHERS (47,45) 3 SISTERS (50,44,37)	Your Position in Family	5TH
Name of Father & Age	GAUDENCIO ANDUAGA	Father Occupation	DECEASED
Name of Mother & Age	FLORIFE ANDUAGA (72)	Mother Occupation	NONE
Emergency Contact Person	ANTONNETE ANDAYA	Emergency Contact No	09362487992

WORK EXPERIENCE		JOB PREFERENCE (RANK 1-5 ACCORDING TO YOUR PREFERENCE)
Care of Baby	YES - HOME AND WORK	1
Care of Children	YES - HOME AND WORK	2
Household Works	YES - HOME AND WORK	3
Care of Elderly	YES - HOME	4
Care of Disabled	NO	5
Cooking	YES - FILIPINO	Not Applicable
Afraid of Dog	NO	
Exp in Housemaid	YES - PHILIPPINES	
Spoken English	3 - FAIR	

EDUCATIONAL HISTORY

Educational Details	Name of School	From (Year)	To (Year)
Primary School	MAMBURAO CENTRAL SCHOOL	1995	2001
Secondary School	OCCIDENTAL MINDORO NATIONAL HIGH SCHOOL	2001	2005
Collage/University	WEST MINDORO POLYTECHNIC SCHOOL	2005	2006
What degree did you graduated in?	COMPUTER PROGRAMMING		

EMPLOYMENT HISTORY

Name of Employer :	Nationlity/Country :	Duration of Contract :
MELLISSA FLORES	FIPILIPINO / PHILIPPINES	2 YRS FEBRUARY (2016 - 2018)
Working Address :	MINDORO, PHILIPPINES	
No of Family Member Served :		Monthly Salary :
4 MEMBER	FLAT	7,000 PESOS
Duty Performed :	GENERAL HOUSEWORK, CLEANING, COOKING, LAUNDRY AND IRONING	
Reason of Leaving :	FINISHED CONTRACT	

EMPLOYMENT HISTORY

Name of Employer :	Nationlity/Country :	Duration of Contract :
SHARMAYN TAN	CHINESE / PHILIPPINES	2 YRS (2023 - 2025)
Working Address :	MINDORO, PHILIPPINES	
No of Family Member Served :	Type of Residence :	Monthly Salary :
6 MEMBERS (4 KIDS: 11,8 2 YO TWIN)	CONDO	15,000 PESOS
Duty Performed :	MY MAIN DUTY IS TO CARE ONE OF THE TWIN SINCE NEW BORN.	
Reason of Leaving :	I WANT TO WORK ABROAD	

GENERAL INFORMATION — (YES OR NO)

Do you have any experience of taking care of pets?	YES
Are you willing to work in a house where there are pets?	YES
Are you willing to work without any rest day during the whole duration of contract?, If no how many rest day you prefer?	NO (2X / MONTH)
Are you willing to work with Muslim family?	YES
Are you willing to work with non-Muslim family?	YES
Are you willing not to use mobile phone during working hour?	YES
Do you drink alcohol or smoke?	NO
Have you ever suffered from any serious illness?	NO
Will you be honest and loyal to your employer?	YES
Do you promise not to use the telephone/mobile during work without permission from your employer?	YES
Are you aware of 2 years Employment contract with your employer?	YES
When employer points out your mistaken, do you promise to listen to your employer and correct your mistake without giving excuses?	YES
Do you promise not to bring /invite friends or relatives to the house of your employer without permission?	YES
Are your parent/husband allowed you to work as a Housemaid in Malaysia?	YES
Are you ready to be separated from your family during your employment in Malaysia?	YES
Are you Physically and mentally ready to work as a Housemaid in Malaysia?	YES

FUTURE PLANS

Why do you want to go and work overseas?

I WANT TO WORK ABROAD TO EARN HIGHER SALARY TO SUPPORT MY FAMILY.

DECLARATION

I MERCEDITA H. ANDUAGA confirm that the formation given on this form is, to the best of my knowledge, true and complete. I acknowledge that I have not withheld any material information which might preclude me from working overseas. I shall abide by the rules and regulations of MALAYSIA, and the work conditions of my future Employer. I wish to testify that I want to go and work overseas as Domestic Helper. I further affirm that I shall, to the best of my abilities to complete my Two (2) years contract of Employment.

(Full Name and Signature of Applicant)