



AGENSI PEKERJAAN MAIDPRO SDN. BHD.

ZP-02-03A, Zest Point, Lebuhraya Bukit Jalil, BK9, Bandar Kinrara, 47180 Puchong, Selangor
Tel : 03-8080 8499 JTKSM 322B

PERSONAL DATA			CODE	2026 - 870
Complete Name	MA. GRACIA P. MARCO			
Age	41 YO			
Date of Birth	20-Nov-84			
Nationality	FILIPINO			
Religion	ROMAN CATHOLIC			
Education level	COLLEGE GRADUATE			
Mobile No.				
Complete House Address	ZONE 4, CADLAN, PILI, CAMARINES SUR			
Height(cm) & Weight (kg)	5'2 55 KG			
Passport No & Date of Expiry	P9281626B MARCH 21, 2032			
Marital Status	MARRIED	No of children/Age	2 (14,15)	
FAMILY BACKGROUND 家庭背景				
Name of Husband / Live in Partner	GABRIEL MARCO	Husband/ Partner's Occupation	CARPENTER	
No of Bro/Sis&Age	4 BRO (34,40,42,45) 6 SIS (53,50,49,47,32,30)	Your Position in Family	7TH	
Name of Father & Age	GUILLERMO PAJAVERA (80)	Father Occupation	FARMER	
Name of Mother & Age	GLORIA PAJAVERA (78)	Mother Occupation	HOUSEWIFE	
EMERGENCY CONTACT	GABRIEL MARCO	Emergency Contact No		
WORK EXPERIENCE			JOB PREFERENCE (RANK 1-5 ACCORDING TO YOUR PREFERENCE)	
Care of Baby	YES - HOME AND WORK		2	
Care of Children	YES - HOME AND WORK		3	
Household Works	YES - HOME AND WORK		1	
Care of Elderly	YES - HOME AND WORK		4	
Care of Disabled	YES - WORK		5	
Cooking	YES - FILIPINO AND SIMPLE CHINESE		Not Applicable	
Afraid of Dog	NO (SMALL BREEDS)			
Exp in Housemaid	YES - MALAYSIA			
Spoken English	4 - FAIR			

EDUCATIONAL HISTORY

Educational Details	Name of School	From (Year)	To (Year)
Primary School	PINAGLABAN ELEMENTARY SCHOOL	1992	1998
Secondary School	GOA NATIONAL HIGH SCHOOL	1998	2002
Collage/University	CENTRAL BICOL STATE UNIVERSITY OF AGRICULTURE	2002	2006
What degree did you graduated in?			

EMPLOYMENT HISTORY

Name of Employer :	Nationlity/Country :	Duration of Contract :
GINA TAN	CHINESE / MALAYSIA	3 YRS (2016 - 2019)
Working Address :	KUALA LUMPUR, MALAYSIA	
No of Family Member Served :	Type of Residence :	Monthly Salary :
5 MEMBERS (CHILDREN: 14,17)	2 STOREY	2,100 RM
Duty Performed :	CLEANING THE HOUSE, COOKING, TAKING CARE OF KIDS, TAKING CARE OF PETS, SOMETIMES I ASSIST THE GRANDMOTHER TO GO FOR CHECK UP.	
Reason of Leaving :	FINISHED CONTRACT	

EMPLOYMENT HISTORY

Name of Employer :		Nationlity/Country :	Duration of Contract :
ONGPUI PUI		CHINESE / MALAYSIA	2 YRS (2024 - 2026)
Working Address:		JOHOR, MALAYSIA	
No of Family Member Served :		Type of Residence :	Monthly Salary :
6 MEMBERS (KID: 7,8)		3 STOREY BUNGALOW	3,300 RM
Duty Performed :`	CLEANING THE HOUSE, COOKING, IRONING, DO THE LAUNDRY, TAKING CARE OF THE KIDS, HELP THEM TAKE A BARTH, DO HOMEWORK, SEND THEM AT TUTOR CENTER, ASSIST THEM TO GO TO THE TEMPLE, PLAY WITH THEM. I ALSO TAKE CARE OF PETS.		
Reason of Leaving :	FINISHED CONTRACT		

GENERAL INFORMATION 一 (YES OR NO)	
Do you have any experience of taking care of pets? 你有养宠物的经验吗？	YES
Are you willing to work in a house where there are pets? 你愿意在有宠物的房子里工作吗？	YES (SMALL BREED)
Are you willing to work without any day off during the whole duration of contract? 你愿意在整个合同期内不休息吗？	NO (ONCE / WEEK)
Are you willing to work with Muslim family? 你愿意与穆斯林家庭一起工作吗？	YES
Are you willing to work with non-Muslim family? 愿意与非穆斯林家庭一起工作吗？	YES
Are you willing not to use mobile phone during working hour? 你愿意在工作时间不使用手机吗？	YES
Do you drink alcohol or smoke? 你喝酒或抽烟吗？	NO
Have you ever suffered from any serious illness? 你曾经患过什么大病吗？	NO
Will you be honest and loyal to your employer? 你会诚实和忠诚于你的雇主吗？	YES
Do you promise not to use the telephone/mobile without permission from your employer? 您是否承诺未经雇主许可不可使用电话/手机？	YES
Are you aware of 2 years Employment contract with your employer? 您是否知道与您的雇主签订的 2 年雇佣合同？	YES
When employer points out your mistaken, do you promise listen to your employer and correct your mistake without giving excuses? 当雇主指出你的错误时，你是否保证你将听取雇主的意见并纠正错误？	YES
Do you promise not to bring /invite friends or relatives to the house of your employer without permission? 您是否承诺在未经允许的情况下不带/邀请朋友或亲戚到您的雇主家中？	YES
Are your parent/husband allowed you to work as a Housemaid in Malaysia? 您的父母/丈夫是否允许您在马来西亚担任女佣？	YES
Are you ready to be separated from your family during your employment in Malaysia? 在马来西亚工作期间，您准备好与家人分离了吗？	YES
Are you Physically and mentally ready to work as a Housemaid in Malaysia? 您在身心上准备好在马来西亚担任女佣吗？	YES

FUTURE PLANS
Why do you want to go and work overseas?
I WANT TO WORK ABROAD FOR MY CHILDREN TO PREPARE FOR THE EDUCATION AND SO I CAN SAVE MONEY TO SUPPORT THEM.
DECLARATION
I <u>MA. GRACIA P. MARCO</u> confirm that the information given on this form is, to the best of my knowledge, true and complete. I acknowledge that I have not withheld any material information which might preclude me from working overseas. I shall abide by the rules and regulations of MALAYSIA, and the work conditions of my future Employer. I wish to testify that I want to go and work overseas as Domestic Helper. I further affirm that I shall, to the best of my abilities to complete my Two (2) years contract of Employment.
<u>MA. GRACIA P. MARCO</u> (Full Name and Signature of Applicant)