



AGENSI PEKERJAAN MAIDPRO SDN. BHD.

ZP-02-03A, Zest Point, Lebuhraya Bukit Jalil, BK9, Bandar Kinrara, 47180 Puchong, Selangor

Tel : +603-8080 8499 JTKSM 322B

APPLICANT INFORMATION SHEET

Personal Data

Reference	DV26008166
Given Name	Shaira
Middle Name	NMN
Last Name	Villarubia
Field of Expertise	Child Care
Qualification	2yrs&5mos HSW in Philippines
Asking Salary	500 usd
Address	Carnation New Pandan Panabo City
Date of Birth:	09/14/1995
Age	30
Sex	F
Marital	Single
Religion	Roman Catholic
No. in the family	2nd
Height	152cm
Weight	112 lbs
Passport No.	P2372486D
Issued At	DFA TAGUM
Issued Date	06/22/2026
Valid Until	06/21/2036

Recent Photo



Education Details

Elementary	Maryknoll High School of Panabo	FR:	2002	TO:	2008
High School	Maryknoll High School of Panabo	FR:	2008	TO:	2012
College	University of Mindanao	FR:	2013	TO:	2014
Vocational		FR:		TO:	
Course	Bachelor of Science in Accounting Technology				
Skills					

Family Background

	Name	Birth Date	Age	Occupation
Father				
Mother	Mercidita Okawa	11/04/1973	52	House Wife
Spouse				
Brother/s	2 (32,23)			
Sister/s	1 (20)			
Son/s	1 (10)			
Daughter/s	1 (7)			

Language		
	Speaking	Writing
English	Fair	Fair
Bahasa		
Cantonese		
Mandarin		
Others		

Domestic Experience both Local and Abroad				
Country	Period	Size of House	# of People	# of Maid
Philippines	2yrs&5mos(June2023-Nov2025)		4	
Duties with the Employer				
☐ Care of new-born up to 1 year old, ages when you first came: ☒ Care over 1 year old children, ages when you first came 10,8 ☒ Care of healthy elderly, ages when you first came: 45,38 ☐ Care of disabled person, ages when you first came ☒ Household chores Can do any household chores ☐ Take care of pets:				
Reason for living: Finish Contract				

Message to the Employer

Dear Sir/ Madam,

I am Villarubia, Shaira. In my previous employer I experienced to do the general household chores cleaning the house, marketing, ironing, cooking and taking care newly born baby and children. My experienced as a domestic helper in abroad give me more knowledge to manage my task and responsibility for betterment.

Remarks of the Evaluator

We recommend Villarubia, as your household worker, because she is hardworking and cheerful persc She can do household chores like cleaning, washing clothes and taking cares of children.. She's willing to take trainings and learn more. She promises to do her best and finished her contract with you.