AGENSI PEKERJAAN MAIDPRO SDN. BHD.

ZP-02-03A, Zest Point, Lebuhraya Bukit Jalil, BK9, Bandar Kinrara, 47180 Puchong, Selangor
Tel : 03-8080 8499 JTKSM 322B

PERSONAL DATA			CODE 2026 - 890
Complete Name	OLIVIA GARCIA		
Age	41 YO		
Date of Birth	OCT. 29, 1985		
Nationality	FILIPINO		
Religion	ROMAN CATHOLIC		
Education level	HIGH SCHOOL GRADUATE		
Mobile No.			
Complete House Address	28C VALERIO STREET, DULONG BAYAN 1, SAN MATTEO, RIZAL		
Height(cm) & Weight (kg)	157 CM & 69 KGS		
Passport No & Date of Expiry	P2777844C & JANUARY 3, 2033		
Marital Status	SINGLE	No of children/Age	3 CHILDREN (22, 20,7)

FAMILY BACKGROUND 家庭背景			
Name of Husband / Live in Partner	NONE	Husband/ Partner's Occupation	NONE
No of Bro/Sis&Age	3 BROTHERS (43, 34, 32YO)	Your Position in Family	2ND
Name of Father & Age	EDGARDO GARCIA	Father Occupation	DECEASED
Name of Mother & Age	MELITONA RELANO (57)	Mother Occupation	DECEASED
Emergency Contact Person	ALFREDO GARCIA	Emergency Contact No	

WORK EXPERIENCE		JOB PREFERENCE (RANK 1-5 ACCORDING TO YOUR PREFERENCE
Care of Baby	YES - HOME (MY KIDS)	2
Care of Children	YES - HOME AND WORK	3
Household Works	YES - HOME AND WORK	1
Care of Elderly	YES - MY AUNTIE 65 YO	4
Care of Disabled	NO	5
Cooking	YES - FILIPINO, ARABIC AND IRAQI FOOD	Not Applicable
Afraid of Dog	NO	
Exp in Housemaid	YES DUBAI, IRAQ AND PHILIPPINES	
Spoken English	YES	

EDUCATIONAL HISTORY

Educational Details	Name of School	From (Year)	To (Year)
Primary School	PASIG CITY ELEMENTARY SCHOOL	1994	1999
Secondary School	SAN MATTEO NATIONAL HIGH SCHOOL	1999	2004
Collage/University			
What degree did you graduated in?			

EMPLOYMENT HISTORY

Name of Employer :	Nationlity/Country :	Duration of Contract :
KHALID ALHAMMADI	DUBAI/ UAE	2 YRS (2021 - 2023)
Working Address :	SHARJAH, UAE	
No of Family Member Served :	Type of Residence :	Monthly Salary :
6 MEMBERS; 4 CHILDREN (12, 10, 7 AND NEW BORN BABY)	VILLA	1500 DIRHAMS
Duty Performed :	I AM THE ONE TAKING CARE OF THE CHILDREN AND A NEW BORN BABY. I AM THE ONE PREPARING THEIR MEAL, DOING HOUSEHOLD CHORES LIKE WASHING DISHES AND CLOTHES, IRONING, SWEEPING FLOORS. I AM ALSO THE ONE ASSISTING THE CHILDREN IN TAKING A BATH AND CLEANING MILK BOTTLE	
Reason of Leaving :	FINISHED CONTRACT	

EMPLOYMENT HISTORY

Name of Employer :	Nationlity/Country :	Duration of Contract :
MUHANNAD ALSOUFI	IRAQI/IRAQ	MORE THAN 2 YRS (2023 - 2026)
Working Address :		
No of Family Member Served :	Type of Residence :	Monthly Salary :
6 MEMBERS; 4 CHILDREN (14, 12 & 2 YO TWINS)	VILLA	500 USD
Duty Performed :	I AM THE ONE TAKING CARE OF THE CHILDREN AND A NEW BORN BABY. I AM THE ONE PREPARING THEIR MEAL, DOING HOUSEHOLD CHORES LIKE WASHING DISHES AND CLOTHES, IRONING, SWEEPING FLOORS. I AM ALSO THE ONE ASSISTING THE CHILDREN IN TAKING A BATH AND ASSISTING THEM IN THEIR HOMEWORKS	
Reason of Leaving :	FINISHED CONTRACT	

GENERAL INFORMATION – (YES OR NO)

Do you have any experience of taking care of pets?	YES
Are you willing to work in a house where there are pets?	YES
Are you willing to work without any rest day during the whole duration of contract?, If no how many rest day you prefer?	NO (ONCE A MONTH)
Are you willing to work with Muslim family?	YES
Are you willing to work with non-Muslim family?	YES
Are you willing not to use mobile phone during working hour?	YES
Do you drink alcohol or smoke?	NO
Have you ever suffered from any serious illness?	NO
Will you be honest and loyal to your employer?	YES
Do you promise not to use the telephone/mobile during work without permission from your employer?	YES
Are you aware of 2 years Employment contract with your employer?	YES
When employer points out your mistaken, do you promise to listen to your employer and correct your mistake without giving excuses?	YES
Do you promise not to bring /invite friends or relatives to the house of your employer without permission?	YES
Are your parent/husband allowed you to work as a Housemaid in Malaysia?	YES
Are you ready to be separated from your family during your employment in Malaysia?	YES
Are you Physically and mentally ready to work as a Housemaid in Malaysia?	YES

FUTURE PLANS
Why do you want to go and work overseas?

I WANT TO GO AND WORK ABROAD BECAUSE I WANT TO SUPPORT MY FAMILY FINANCIALLY. TO TRAVEL OTHER PLACES AND ABLE TO KNOW THEIR CULTURE. I WANT ALSO TO PUT UP A SMALL BUSINESS.

DECLARATION

I OLIVIA GARCIA confirm that the information given on this form is, to the best of my knowledge, true and complete. I acknowledge that I have not withheld any material information which might preclude me from working overseas. I shall abide by the rules and regulations of MALAYSIA, and the work conditions of my future Employer. I wish to testify that I want to go and work overseas as Domestic Helper. I further affirm that I shall, to the best of my abilities to complete my Two (2) years contract of Employment.

OLIVIA GARCIA
(Full Name and Signature of Applicant)