



AGENSI PEKERJAAN MAIDPRO SDN. BHD.

ZP-02-03A, Zest Point, Lebuhraya Bukit Jalil, BK9, Bandar Kinrara, 47180 Puchong, Selangor

Tel : 03-8080 8499 JTKSM 322B

APPLICANT INFORMATION SHEET

Personal Data		Recent Photo
Reference	JA26035417	
Given Name	Nelly Lita	
Middle Name	Orongan	
Last Name	Marquez	
Field of Expertise	Child Care	
Qualification	2yrs&7mos HSW in Philippines	
Asking Salary	500 usd	
Address	Feria Road Commonwealth Quezon City	
Date of Birth:	10/03/1987	
Age	38	
Sex	F	
Marital	Married	
Religion	Roman Catholic	
No. in the family	4th	
Height	152cm	
Weight	99 lbs	
Passport No.	P2786196D	
Issued At	DFA NCR EAST	
Issued Date	08/05/2026	
Valid Until	08/04/2036	

Education Details				
Elementary	Malaparan Central Elementary School	FR:	1995	TO: 2001
High School	Malaparan Natioanl High School	FR:	2001	TO: 2006
College	Statford International; School	FR:	2019	TO: 2023
Vocational		FR:		TO:
Course	Bachelor of Elementary Education			
Skills				

Family Background				
	Name	Birth Date	Age	Occupation
Father	Emilio Orongan	10/03/1954	71	Farmer
Mother	Rosalina Poncardas	06/05/1958	68	House Keeper
Spouse	Roem Marquez	09/26/1984	41	Farmer
Brother/s	2 (48,40)			
Sister/s	2 (44,31)			
Son/s	1 (17)			
Daughter/s	2 (18,12)			

Language		
	Speaking	Writing
English	Fair	Fair
Bahasa		
Cantonese		
Mandarin		
Others		

Domestic Experience both Local and Abroad				
Country	Period	Size of House	# of People	# of Maid
Philippines	2yrs&7mos(Oct2023-May2026)		3	
Duties with the Employer				
☐ Care of new-born up to 1 year old, ages when you first came: ☒ Care over 1 year old children, ages when you first came: 3 ☒ Care of healthy elderly, ages when you first came: 38,36 ☐ Care of disabled person, ages when you first came: ☒ Household chores: Can do any household chores ☐ Take care of pets: Reason for living: Finish Contract				

Message to the Employer

Good day Ma'am / Sir,

I'm Marquez, Nelly Lita 39yrs old. I'm Hardworking, loyal and honest. I like doing Household like cleaning, washing clothes and other daily task. I like also following instruction from my employer and taking care of a child.

Please do hire me, I will promise to do my duties and responsibilities also finish my contract.

Remarks of the Evaluator

We recommend Ms Marquez , as your household worker, because she is hardworking and cheerful person. She can do household chores like cleaning, washing clothes and taking cares of children.She has work experience in other countries. She's willing to take trainings and learn more. She promises to do her best and finished her contract with you.